

ISLE ABBOTTS PARISH COUNCIL

ANNUAL MEETING OF ISLE ABBOTTS PARISH COUNCIL
TO BE HELD ON WEDNESDAY 14th MAY 2025 AT 8.00pm IN THE VILLAGE HALL

All members are summoned, and members of the public are invited to attend.

PUBLIC FORUM

Members of the public may make representations, ask questions or give evidence in respect of any matter on this agenda. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 3 minutes. The Public Forum shall last not more than 15 minutes and the Chair of the meeting has absolute discretion to request the speaker to stop or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda.

AGENDA

1. Election of the Chair of the Parish Council
2. Declaration of Acceptance of Office by the Chair
3. Election of the Vice-Chair of the Parish Council
4. To receive any Apologies for Absence
5. To receive any Declarations of Interest
6. To receive and approve as a correct record the Minutes of the previous meeting
7. Planning Applications
 - a. 25/00766/HOU: 1 Uttermares Cottage Isle Abbots TA3 6RH - Formation of a new vehicle access off Abbots Way and associated parking and turning area
 - b. 24/02962/FUL: The Stables Isle Abbots Road Fivehead TA3 6QH - Change of use of land to 7. No Gypsy / Traveller pitches, comprising of 7 no. mobile homes, 7 no. touring caravan pitches, and the residential use of those caravans, 7 x Day Rooms and associated works (part retrospective).
 - c. 25/00731/HOU: Cuffs Orchard Isle Abbots Taunton Somerset TA3 6RR - Proposed replacement of the two existing outbuildings adjacent to the east elevation of the property
8. To review the following policies/documents:
 - a. Standing Orders
 - b. Financial Regulations
 - c. Code of Conduct
9. To review and agree individual areas of responsibility
10. To review and agree membership of outside organisations
11. Financial Matters
 - a. To review and approve asset register at 31/3/25
 - b. To approve the financial statement up to 31/3/25
 - c. To approve payments requiring authorisation, including recurring payments
 - d. To review and agree any changes to banking arrangements
12. Annual Governance and Accountability Report 2024-25
 - a. To note the internal auditors report
 - b. To certify the council as exempt from a limited assurance review
 - c. To approve the Annual Governance Statement
 - d. To approve the Annual Accounting Statements
 - e. To agree the period for the exercise of public rights

13. To review and approve the councils risk assessment
14. To review insurance cover
15. To consider next actions in relation to SRA grant for flooding alleviation measures
16. Items for the next agenda
17. To confirm dates of future meetings

Exempt Business: To consider that in view of the sensitive nature of the business about to be transacted, it is advisable that the press and public be temporarily excluded while members consider the following items in accordance with the Public Bodies (Admission to Meetings) Act 1960.

18. To review and agree the Clerks salary

Kim Larsson, Clerk
6th May 2025